

**BOARD OF COUNTY COMMISSIONERS** WARREN COUNTY, OHIO 406 Justice Drive, Lebanon, Ohio 45036

> www.co.warren.oh.us commissioners@co.warren.oh.us

> > TOM GROSSMANN SHANNON JONES DAVID G. YOUNG

22-0168

February 01, 2022

# ENTER INTO CONTRACT WITH CDW GOVERNMENT FOR THE PURCHASE OF CISCO NETWORK EQUIPMENT

WHEREAS, pursuant to Resolution #21-1811 dated December 21, 2021, this Board approved a Notice of Intent to Award Bid for Purchase of Cisco Network Equipment to CDW Government, LLC, for a total bid price of \$71,995.64; and

WHEREAS, all documentation, including performance bonds, insurance certificates, etc., has been submitted by the contractor; and

NOW THEREFORE BE IT RESOLVED, to enter into contract with CDW Government, LLC, 230 N. Milwaukee Avenue, Vernon Hills, Illinois 60061, for a total contract price of \$71,995.64; as attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – yea Mr. Young – yea Mrs. Jones – yea

Resolution adopted this 1<sup>st</sup> day of February 2022.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

KP/

cc: c/a— CDW Government, LLC Telecom (file) OMB Bid file



BOARD OF COUNTY COMMISSIONERS WARREN COUNTY, OHIO 406 Justice Drive, Lebanon, Ohio 45036 www.co.warren.oh.us commissioners@co.warren.oh.us

> TOM GROSSMANN SHANNON JONES DAVID G. YOUNG

# APPROVE NOTICE OF INTENT TO AWARD BID TO CDW GOVERNMENT, LLC FOR THE PURCHASE OF CISCO NETWORK EQUIPMENT

WHEREAS, bids were closed at 9:15 a.m., on December 7, 2021, and the bids received were opened and read aloud for the Purchase of Cisco Network Equipment, and the results are on file in the Commissioners' Office; and

WHEREAS, upon review of such bids by Dustin Flint, Infrastructure Systems Manager, CDW Government, LLC has been determined to be the lowest and best bidder; and

NOW THEREFORE BE IT RESOLVED, upon recommendation of the Warren County Telecommunications Infrastructure Manager, that it is the intent of this Board to award the contract to CDW Government, LLC 230 N Milwaukee Avenue, Vernon Hills, IL 60061, for a total bid price of \$71,995.64 and

BE IT FURTHER RESOLVED, that the Vice President of the Board is hereby authorized to execute a "Notice of Intent to Award."

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – absent Mr. Grossmann – yea Mrs. Jones – yea

Resolution adopted this 21st day of December 2021.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc: Telecom (file) OMB Bid file



BOARD OF COUNTY COMMISSIONERS WARREN COUNTY, OHIO 406 Justice Drive, Lebanon, Ohio 45036 www.co.warren.oh.us

commissioners@co.warren.oh.us

TOM GROSSMANN SHANNON JONES DAVID G. YOUNG

#### **BID OPENING**

December 7, 2021

BID OPENING -

Bids were closed at 9:15 a.m. this 7<sup>h</sup> day of December and the following bids were received, opened, and read aloud for the Purchase of Cisco Network Equipment for Warren County Telecommunications.

CDW Direct Vernon Hills, Illinois \$71,995.64

Dustin Flint, Infrastructure Systems Manager, will review bids for a recommendation at a later date.

cc: Bid File

OMB

Telecom (file)

# PLAN HOLDERS LIST

## Purchase of Cisco Network Equipment

Individuals or companies can be added to the plan holders list by contacting Krystal Powell at krystal.powell@co.warren.oh.us

Name	Company	Phone Number	E-mail Address
Laura Gallogly	Miami Valley Educational Computer Association	937-767-1468 Ext. 3105	sage@mveca.org griffith@mveca.org

#### INSTRUCTIONS AND SPECIFICATIONS FOR

**Purchase of Cisco Network Equipment** 

FOR UTILIZATION BY WARREN COUNTY TELECOMMUNICATIONS

WARREN COUNTY BOARD OF COMMISSIONERS 406 JUSTICE DRIVE LEBANON, OHIO 45036 (513) 695-1250

# PROPOSAL PRICE (BID) SHEET

#### **BID PROPOSAL**

TO: Warren County Board of Commissioners

Date: \_\_\_\_\_

The undersigned hereby agrees to furnish and deliver all equipment as provided in the technical specifications. All equipment to be brand new, used and/or refurbished equipment will not be considered.

#### <u>Item 1</u>

Quantity Description

- Quantity 2 - Cisco UCS 6454 Fabric Interconnect - switch - 54 port with 5 Years 24x7 Cisco Support

<u>Make/Model</u> Mfg. Part#: UCS-SP-FI6454

Tech Specifications

- Switch
- 36 x 10/25 Gigabit SFP28 + 4 x 1/10/25 Gigabit SFP28 + 6 x 40/100 Gigabit QSFP28 (uplink) + 8 x 10/25 Gigabit Ethernet or 8/16/32 Gigabit Fiber Channel
- rack-mountable
- managed
- front to back airflow
- 64 GB Ram
- Dual Power Supplies
- 5 Years 24x7 Cisco Support

Total Cost

\$\_\_\_\_\_

Item 2 Quantity Description

- Quantity 2 - Cisco Nexus 9300-FX3 with 5 Years 24x7 Cisco Support

<u>Make/Model</u> Mfg. Part#: N9K-C93180YC-FX3

#### Tech Specifications

- Switch
- Rack-mountable
- front to back airflow
- Dual Power Supplies
- 5 Years 24x7 Cisco Support

#### Total Cost

\$\_\_\_\_\_

Item 3 Quantity Description

- Quantity 2 - Cisco Nexus 9300 additional memory

<u>Make/Model</u> Mfg. Part#: NXK-MEM-16GB

#### Tech Specifications - 16 GB

#### Total Cost

\$\_\_\_\_\_

Item 4

Quantity Description

- Quantity 8 - Cisco 40GBASE-CR4 Passive Copper Cable - direct attach cable - 10 ft

<u>Make/Model</u> Mfg. Part#: QSFP-H40G-CU3M

Total Cost

\$\_\_\_\_\_

Total Bid Price\$\_\_\_\_\_

The above quotations to be in full force and effect for sixty (60) days after the date of opening bids. The full name and address of all persons and parties interested in the foregoing bids as principals are as follows:

This equipment meets or exceeds the specifications for same on file in the office of the Warren County Telecom.

Failure to list any and all detailed deviations on the Exception Sheet pertaining to the Technical Specifications may result in disqualification.

#### SIGNED

Witness

Company Name

Date

Authorized Representative

Title

# **EXCEPTION SHEET**

<u>Exceptions</u>: Exceptions to any bid specification must be clearly stated on this sheet. This sheet must be submitted with each bid. If there are no exceptions, please indicate "none" below.

1)	 	 
3)	 	 
4)	 	 
5)	 	 
6)	 	 
7)	 	 
8)	 	 
9)	 	 
10)		

## **BIDDER IDENTIFICATION**

ATTENTION BIDDER:	Please fill out this form and submit with your bid.
COMPANY NAME:	
CHIEF EXECUTIVE OFFICER:	
ADDRESS:	
PHONE NUMBER:	
FAX NUMBER:	
PROJECT CONTACT PERSON:	
PHONE NUMBER:	
E-MAIL ADDRESS:	
FEDERAL ID #:	
WEBSITE ADDRESS:	

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Proposal Price (Bid) Sheet Exception Sheet Bidder Identification

- A) Invitation to Bidders
- B) General Instructions to Bidders

Bid Guaranty (Attachment A)

- C) Affidavit of Non-Collusion
- D) Affidavit of Personal Property Tax
- E) Verification Statement
- F) Equal Employment Opportunity Requirements, Bid Conditions and Non-Discrimination and Equal Employment Opportunity Affidavit
- G) Technical Specifications/Special Provisions

# **SECTIONA**

# **INVITATION TO BIDDERS**

#### **INVITATION TO BIDDERS**

Sealed bids will be received by the Clerk of the County Commissioners, Warren County, Ohio, 406 Justice Drive, Lebanon, Ohio 45036, until 9:15 a.m., December 7, 2021, and then at said time bids will be opened and read aloud for the Purchase of Cisco Network Equipment for Warren County Telecommunications.

Bid documents and specifications are available online at the Warren County's Website at <u>https://www.co.warren.oh.us/commissioners/Bids/Default.aspx</u>. Questions regarding the technical specifications should be directed to Dustin Flint, Infrastructure Systems Manager at Warren County Telecommunications, at <u>dustin.flint@wcoh.net</u>. All interested parties should submit for registration to a vendor email list, at <u>dustin.flint@wcoh.net</u>. All questions will be posted and answered to all vendors who register.

Each bid shall contain the full name of each person or company submitting the bid and be accompanied by a bid bond for the full amount of the bid or a certified check in the amount equal to Five (5) percent of the bid.

A Bid guaranty, as required by the Ohio Revised Code, Section 153.54, shall accompany each proposal submitted, as follows:

1. A Certified check, cashier's check, or letter of credit equal to five (5) percent of the bid. A letter of credit may only be revocable by the Owner. Upon entering into a contract with the Owner, the contractor must then file a performance bond for the amount of the contract and the bid guaranty will then be returned to the successful and unsuccessful bidders upon contract execution.

#### OR

2. A form of bid guaranty bond (attached) for the full amount of the bid. Such bond is retained for the successful bidder but returned to unsuccessful bidders after the contract is executed.

Attention of bidders is called to all of the requirements contained in the bid packet. No bidder may withdraw his/her bid within sixty (60) days after the actual date of the opening thereof. All bids shall be properly signed by an authorized representative of the bidder.

# Please be aware that if you are downloading this document to bid this project, and in order to stay updated on any change, please email Krystal Powell at in the Commissioners' Office at <u>krystal.powell@co.warren.oh.us</u> with your contact information.

The Board of Warren County Commissioners reserves the right to accept the lowest and best bid, to reject all bids, and to waive any irregularities in bids.

By order of the Board of County Commissioners, Warren County, Ohio.

Tina Osborne, Clerk

# SECTION B

# **GENERAL INSTRUCTIONS TO BIDDERS**

#### GENERAL INSTRUCTIONS TO BIDDERS

Bids for Purchase of Cisco Network Equipment, Warren County Telecommunications will be received by the Clerk at the Office of the Warren County Board of Commissioners, 406 Justice Drive, Lebanon, Ohio 45036, until 9:15 a.m., December 7, 2021, and then at said office publicly opened and read aloud. Bids shall be submitted in a sealed envelope.

**BIDDER**: To ensure acceptance of your bid, please follow these instructions:

- 1. <u>APPLICABLE LAWS:</u> The Ohio Revised Code and resolutions and procedures of Warren County, insofar as they apply to the laws of competitive bidding contracts and purchases, are made a part hereof. All laws of the United State of America, the State of Ohio, and the County of Warren applicable to the products or services covered herein, are made a part hereof.
- 2. **PRICING**: Prices should be stated in units of quantity specified in the bid document. In case of a discrepancy in computing the amount of the bid, unit prices quoted shall govern.
- 3. <u>**DELIVERY**</u>: Quotations should include all charges for delivery, packing, crating, containers, etc. Prices quoted will be considered as being based on delivery.
- 4. <u>SPECIFICATIONS/DESCRIPTIONS:</u> References to a particular trade name, manufacturer's catalog, or model number, are made for descriptive purposes to guide the bidder in interpreting the requirements of the County. They should not be construed as excluding proposals on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless a departure or substitution is clearly noted and described in the proposal.
- 5. **<u>TAXES</u>**: The County is generally exempt from Federal Excise Tax and State Sales Tax.
- 6. **<u>BID INFORMALITIES, REJECTION AND AWARD:</u>** The County reserves the right to reject any or all bids and to waive any irregularities in a bid, or to accept the bid which in the judgment of proper officials is to be in the best interest of the County. The County reserves the right to accept a part or parts of a bid unless otherwise restricted in the bid.
- 7. **PAYMENTS:** Partial payments may be made upon presentation of a properly executed invoice unless otherwise stated in the bid document. The final payment will be made by the County when the materials, supplies, services, or equipment have been fully delivered and accepted or the work completed to the full satisfaction of the County.

8. **<u>BIDDERS SIGNATURE:</u>** Each proposal price (bid) sheet must be signed by the bidder with his usual signature. All signatures should be in full. Bids by partnership should include the names of the partners composing the partnership and must be signed by one or more of the partners in the following manner "John James Smith, D.B.A., Smith-James Company, by John James, a partner."

#### 9. SUBMISSION AND RECEIPT OF BIDS:

- A. Bidders are requested to use the bid sheet proposal form furnished by the County.
- B. Exceptions to any bid specification must be clearly detailed on the exception sheet. The exception sheets must be completed and submitted attached to the bid sheet. If "none" is shown on the exception sheet, all items bid must be equal or superior to the original specifications.
- C. Proposals having any erasures or corrections thereon may be rejected unless explained or noted over the signature of the bidder.
- D. Bids shall be submitted in a sealed envelope clearly marked " Bid Opening Purchase of Cisco Network Equipment, Warren County Telecommunications, December 7th, 2021 @ 9:15 a.m.", and shall display the bidder's name and address in the upper left-hand corner of the envelope.
- 10. **LOCAL SERVICE:** Local service is to be provided by the successful bidder, if applicable. Service during the warranty period shall be at no cost to Warren County; to include all incidental costs such as travel, mileage, hauling, etc.
- 11. **PERSONAL PROPERTY TAX AFFIDAVIT:** All bidders must complete the personal property tax affidavit (Section C) and submit with bid. *This section should be fully completed whether or not you as a vendor/contractor own property in Warren County, Ohio.*
- 12. <u>**EEO Requirements:**</u> Please see Section E for requirements and Non-Discrimination and Equal Employment Opportunity Affidavit.
- 13. **<u>BID GUARANTY</u>**: A certified check, cashier's check, or letter of credit in the amount of five (5) percent of the bid or a bid bond in the amount of one hundred (100) percent of the total bid is required to accompany all bids. Form of a bid guaranty bond is attached (Attachment A).
- 14. **DEADLINE FOR SUBMITTING SEALED BIDS:** Sealed bids must be received by the Clerk of the Warren County Board of Commissioners prior to 9:15 a.m. December 7, 2021. Bids shall be opened after that time. Warren County shall not accept responsibility for any delay in delivery of a bid.
- 15. **LENGTH OF BINDING QUOTATIONS:** All prices quoted in the bid proposal are binding for sixty (60) days from the date of opening.

- 16. **WITHDRAWAL OF BID:** A Bidder may withdraw his bid from consideration if the price bid was substantially lower than the other bids, provided the bid was submitted in good faith and the reason for the price being substantially lower was a clerical mistake as opposed to a judgment mistake and was actually due to an unintentional omission of a substantial quantity of work, labor or material made directly in the compilation of the bid. Request to withdraw such bid must be made in writing and filed with the Owner within two business days after the opening of bids and prior to the acceptance thereof. No bid may be withdrawn after it has been accepted by the Warren County Board of Commissioners.
- 17. **DELAY IN DELIVERY:** Any delay in delivery beyond the date stated on the bid proposal may result in liquidated damages of up to 5% at the County's discretion.
- 18. **ADVERTISEMENT:** An advertisement inviting bids for materials/services provided herein will appear in the Journal News Pulse of Lebanon and Mason on November 21, 2021.
- 19. **PERFORMANCE BOND:** Upon acceptance of a bid, Warren County requires, as a condition to entering into a contract with the successful Bidder, faithful performance of all things to be done under the Contract and may require a performance bond as provided for under Ohio Revised Code, Section 307.89, with good and sufficient surety in an amount not to exceed the amount of the contract. (Form of Performance bond may be found under Ohio Revised Code, Section 153.57). Please note that upon execution of the Contract if a Bid Guaranty/Contract Bond was submitted with your original bid a Performance Bond is not required.
- 20. Failure to complete and submit all required documents and attachments supplied with and/or requested in these instructions can result in a bid being considered non-responsive.
- 21. The entire bid packet should be returned with your bid.
- 22. Please note that all information submitted with your bid will become public information.

#### ATTACHMENT "A"

#### **BID GUARANTY AND CONTRACT BOND**

#### KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned,

(Insert Full Name or Legal Title of Contractor and Addre	ess)		
	as	Principal	and
(Insert Full Name or Legal Title of Surety)			
as Surety, are hereby held and firmly bound unto Warren County Board	of	Commissio	oners
hereinafter called the Obligee, in the penal sum of the dollar amount of the b	oid su	ubmitted by	the
Principal to the Obligee on	_ to	undertake	the
project known as:			

#### **Cisco Network Equipment**

The penal sum referred to herein shall be the dollar amount of the Principal's bid to the Obligee, incorporating any additive or deductive alternate proposals made by the Principal on the date referred to above to the Obligee, which are accepted by the Obligee, In no case shall the penal sum exceed the amount of \_\_\_\_\_\_ DOLLARS, \$\_\_\_\_\_\_. If this item is left blank, the penal sum will be the full amount of the Principal's bid, including alternates. Alternatively, if completed, the amount stated must not be less than the full amount of the bid, including alternates in dollars and cents. A percentage is not acceptable.

For the payment of the penal sum well and truly to be made we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

**THE CONDITION OF THE ABOVE OBLIGATION IS SUCH,** that whereas the above-named Principal has submitted a bid on the above referred to project;

**NOW, THEREFORE,** if the Obligee accepts the bid of the Principal and the Principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the Principal pays to the Obligee the difference not to exceed ten percent of the penalty hereof between the amount specified in the bid and such larger amount for which the Obligee may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the event the Obligee does not award the contract to the next lowest bidder and resubmits the project for bidding, the Principal will pay the Obligee the difference not to exceed ten percent of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising, and printing and mailing notices to prospective bidders, whichever is less, then this obligation shall be null and void, otherwise to remain in full force and effect. If the Obligee accepts the bid of the Principal and within TEN days after the awarding of the contract, enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, which said contract is made a part of this bond the same as though set forth herein; and

**IF THE SAID PRINCIPAL SHALL** well and faithfully perform each and every condition of such contract; and indemnify the Obligee against all damage suffered by failure to perform such contract according to the provisions thereof and in accordance with the plans, details, specifications, and bills of material therefore; and shall pay all lawful claims of subcontractors, materialmen, and laborers, for labor performed and materials furnished in the carrying forward, performing, or completing of said contract: we agreeing and assenting that this undertaking shall be for benefit of any materialman or laborer having a just claim, as well as for the Obligee herein; **THEN THIS OBLIGATION SHALL** be void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

**THE SAID** surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of said contract or in or to the plans and specifications therefor shall in any wise affect the obligations of said surety on its bond, and it does hereby waive notice of any such modifications, omissions or additions to the terms of the contract or to the work or to the specifications.

SIGNED AND SEALED this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

	PRINCIPAL		SURETY
By:		By:	Attorney-in-fact
Title:			

Surety Agent's Name and Address:

# SECTION C

# AFFIDAVIT OF NON-COLLUSION

#### AFFIDAVIT OF NON-COLLUSION

STATE OF	
COUNTY OF	

I, \_\_\_\_\_\_, holding the title and position of \_\_\_\_\_\_ at the firm \_\_\_\_\_\_, affirm that I am authorized to speak on behalf of the company, board directors and owners in setting the price on the contract, bid or proposal. I understand that any misstatements in the following information will be treated as fraudulent concealment of true facts on the submission of the contract, bid or proposal.

I hereby swear and depose that the following statements are true and factual to the best of my knowledge:

The contract, bid or proposal is genuine and not made on the behalf of any other person, company or client, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS.

The price of the contract, bid or proposal was determined independent of outside consultation and was not influenced by other companies, clients, or contractors, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS.

No companies, clients, or contractors, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS have been solicited to propose a fake contract, bid or proposal for comparative purposes.

No companies, clients, or contractors, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS have been solicited to refrain from bidding or to submit any form of noncompetitive bidding.

Relative to sealed bids, the price of the bid or proposal has not been disclosed to any client, company, or contractor, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS, and will not be disclosed until the formal bid/proposal opening date.

#### AFFIANT

Subscribed and sworn to before me this \_\_\_\_\_day of \_\_\_\_\_\_ 20 \_\_\_\_\_

(Notary Public),

\_\_\_\_\_County.

My commission expires \_\_\_\_\_ 20 \_\_\_\_

# SECTION D

# AFFIDAVIT OF PERSONAL PROPERTY TAX

#### THIS SECTION SHOULD BE FULLY COMPLETED WHETHER OR NOT YOU AS A VENDOR/CONTRACTOR OWN PROPERTY IN WARREN COUNTY, OHIO. AFFIDAVIT

STATE OF			)	_		
COUNTY OF			) S	S:		
				oned and sv	vorn, states as	follows:
1.	That he is				of	
			(Title)			
		(Name o	of Contracting Pa	arty)		
2.	That			is not pres	sently charged	with any
	(N delinquent person Warren County.	ame of Contr al property t		eral tax list	t of personal	property of
			-OR-			
1.	personal property	ame of Contr tax on the ge	acting Party) meral tax list of j	personal pro	operty of Wari	ren County.
		aid		and	interest	ng any due is:
Further, affiant	t states not.					
			Affiant			
Sworn to and s	ubscribed in my pi	resence this _	day of		2021.	
			Notary P	ublic		
This instrumen	t was prepared by			·		
statement to th	Office: If any per e State of Ohio, W	arren County	Treasurer within	n 30 days of	the date it is s	ubmitted.

**WARNING**: MAKING A FALSE STATEMENT ON THIS AFFIDAVIT MAY BE PUNISHABLE BY A FINE AND/OR IMPRISONMENT

# SECTION E

# **VERIFICATION STATEMENT**

#### **VERIFICATION STATEMENT**

Ι \_\_\_\_\_, a duly authorized representative (Name) \_\_\_\_\_ (Company), do hereby

of the \_\_\_\_\_

(Title)

state that the bid as submitted by said Company is a true and accurate bid quotation. I do FURTHER STATE THAT AS the duly authorized representative of said company, serving as the

, I am authorized to submit this bid on behalf

of the above Company.

I FURTHER STATE THAT AS the duly authorized representative of the above Company, I on behalf of said Company, accept and agree to abide by all of the conditions as set forth in the Bid Instructions and Specifications.

I, or We, will furnish all products, labor and materials, as specified, to the Warren County Board of Commissioners on items bid and prices will be guaranteed for the dates and/or times indicated on the PROPOSAL PRICE (BID) SHEET, as required by the Bid Instructions and Specifications. I hereby verify our Company is capable in every manner (with personnel, necessary merchandise, and financial resources) to furnish the equipment for which we have submitted a bid.

Authorized Representative

Title

Company Address

(\_\_\_\_)\_\_\_\_\_

Phone

#### **SECTION F**

#### EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS, BID CONDITIONS AND NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY AFFIDAVIT

#### EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS AND BID CONDITIONS FOR WARREN COUNTY CONSTRUCTION PROJECTS AND MATERIAL PURCHASES

**CERTIFICATE OF COMPLIANCE FOR EEO PURPOSES:** (This section applies only to those projects that are funded with Federal and State monies)

All bidders on the project <u>shall</u> submit together with their bid, a copy of a valid Certificate of Compliance for Equal Employment Opportunity purposes contained herein.

A copy of the Certificate of Compliance is enclosed with this bid response? \_\_\_\_\_Yes \_\_\_\_No

#### **BIDDER'S EEO COVENANTS:**

Throughout its performance of any contract awarded to it on this project, the bidder agrees to the following covenants:

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, or sex. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, national origin, ancestry, or sex. Such action shall include, but is not limited to, the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

- 2. The contractor will in all solicitations or advertisements for employees placed by or on behalf of the prime contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, or sex.
- 3. The contractor agrees to fully cooperate with the County, the State Equal Employment Opportunity Coordinator and with any other official or agency, or the State or Federal government which seeks to eliminate unlawful employment discrimination, and with all other State and Federal efforts to assure equal employment practices under its contract and the contractor shall comply promptly with all requests and directions from the County, the State Equal Opportunity Coordinator and any of the State of Ohio officials and agencies in this regard, both before and during construction.
- 4. Full cooperation as expressed in clause (3), above, shall include, but not be limited to, being a witness and permitting employees to be witnesses and complainants in any proceedings

involving questions of unlawful employment practices, furnishing all information requested by the County and the State Equal Employment Opportunity Coordinator, and permitting access to its books, records, and accounts by the County and the State Equal Employment Opportunity Coordinator for purposes of investigation to ascertain compliance with applicable rules, regulations and orders.

5. In the event of the contractor's noncompliance with the nondiscrimination clauses of its contract or with any of the said rules, regulations, or orders, its contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further County construction contracts.

In the event that is contract is terminated for a material breach of EEO requirements, the contractor shall become liable for any and all damages which shall accrue to the County as a result of said breach.

6. The contractor will require the inclusion of language reflecting these same six covenants within every subcontract or purchase order it executes in the performance of its contract unless exempted by rules, regulations, or orders of the State Equal Employment Opportunity Coordinator so that these provisions will be binding upon each subcontractor or vendor. The contractor will take such as the County may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in any litigation with a subcontractor, vendor, or other party as a result of such direction by the County, the contractor may be requested to protect the interests of the County.

The bidder hereby adopts the foregoing covenants?

\_\_\_\_Yes \_\_\_\_No

**PLEASE NOTE:** The bidder's failure to adopt the Bidder's EEO Covenants and complete the foregoing certification will cause the bidder's proposal to be rejected as being non-responsive.

#### CERTIFICATE OF COMPLIANCE NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY AFFIDAVIT

STATE OF		)	
		)	SS:
COUNTY OF (	)		

\_\_\_\_\_\_ being first duly sworn, deposes and says that he \_\_\_\_\_\_\_ of \_\_\_\_\_\_ the party who made the foregoing proposal; that such party as bidder does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin. If awarded the bid and contract under this proposal, said party shall take affirmative action to ensure that applicants are employed and that employees are treated, during employment, without regard to their race, religion, color, sex, or national origin. If successful as the lowest and best bidder under the foregoing proposal, this party shall post non-discrimination notices in conspicuous places available to employees and applicants for employment setting forth the provisions of this affidavit.

Furthermore, said party agrees to abide by the assurances found in Section 153.54 of the Ohio Revised Code in the Contract Provisions with the Owner if selected as the successful bidder by the Owner.

Signature

Affiant

Company/Corporation

Address

City/State/Zip Code

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Notary

(seal)

SECTION G TECHNICAL SPECIFICATIONS AND SPECIAL PROVISIONS



BOARD OF COUNTY COMMISSIONERS WARREN COUNTY, OHIO 406 Justice Drive, Lebanon, Ohio 45036 www.co.warren.oh.us commissioners@co.warren.oh.us

> TOM GROSSMANN SHANNON JONES DAVID G. YOUNG

## **ADVERTISEMENT FOR BIDS**

Sealed bids will be received by the Clerk of the County Commissioners, Warren County, Ohio, 406 Justice Drive, Lebanon, Ohio 45036, until 9:15 a.m., December 7, 2021, and then at said time bids will be opened and read aloud for the Purchase of Cisco Network Equipment for Warren County Telecommunications.

Bid documents and specifications are available online at the Warren County's Website at <u>https://www.co.warren.oh.us/commissioners/Bids/Default.aspx</u>. Questions regarding the technical specifications should be directed to Dustin Flint, Infrastructure Systems Manager at Warren County Telecommunications, at <u>dustin.flint@wcoh.net</u>. All interested parties should submit for registration to a vendor email list, at <u>dustin.flint@wcoh.net</u>. All questions will be posted and answered to all vendors who register.

Each bid shall contain the full name of each person or company submitting the bid and be accompanied by a bid bond for the full amount of the bid or a certified check in the amount equal to ten (10) percent of the bid.

Contact the Warren County Commissioner's Office at (513) 695-1250 should you need assistance in accessing the bidding information on the County's website. All contract addenda will be posted to the website prior to the bid opening. Bidders should check the website regularly to stay updated on any changes to the project.

Please be aware that if you are downloading this document to bid this project, and in order to stay updated on any change, please email Krystal Powell at in the Commissioners' Office at <u>krystal.powell@co.warren.oh.us</u> with your contact information.

The Board of Warren County Commissioners reserves the right to accept the lowest and best bid, to reject all bids, and to waive any irregularities in bids.

By order of the Board of County Commissioners, Warren County, Ohio.

Tina Osborne, Clerk